

LIST ALL VALID TEACHING CERTIFICATES

State	Type & Number	Areas of Certification	Expiration Date

OTHER TRAINING/EDUCATION/SKILLS

PREVIOUS EXPERIENCE/EMPLOYMENT HISTORY

Please list name, address, and phone number of previous employment, military, or volunteer experience, with the most recent experience first. *(Attach additional sheets, if needed.)*

Name of Organization _____	From _____	To _____
Address _____		
Phone Number _____	Principal/Supervisor _____	
Job Title _____	Reason for Leaving _____	
Duties and responsibilities of position _____		

Name known by (if different than present name) _____		

Name of Organization _____	From _____	To _____
Address _____		
Phone Number _____	Principal/Supervisor _____	
Job Title _____	Reason for Leaving _____	
Duties and responsibilities of position _____		

Name known by (if different than present name) _____		

Name of Organization _____	From _____	To _____
Address _____		
Phone Number _____	Principal/Supervisor _____	
Job Title _____	Reason for Leaving _____	
Duties and responsibilities of position _____		
Name known by (if different than present name) _____		

The employers listed above will be contacted unless you indicate otherwise, on the lines provided below:

Name of employer(s) _____

Reason: _____

REFERENCES

Give names, address, and telephone number of *three* professional references and *one* character reference (preferably your pastor) who are not related to you:

Name	Street Address	City/State/Zip	Phone
Character Reference:			

RESIDENTIAL HISTORY

Have you lived in your current residence for 5 or more years? Yes No If no, please complete the following:

Dates (mm/yyyy)	Street Address	City/State/Zip	Country
Beg. Date _____ End Date _____			
Beg. Date _____ End Date _____			
Beg. Date _____ End Date _____			

In your own handwriting, please answer the following two questions:

1. What are the strengths you bring to the position for which you are applying?

2. Why would you like to work in a Catholic school? Please be specific.

APPLICANT’S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that if I am employed, false or misleading statements, given on my application or during my interview(s), may result in my immediate discharge.

I authorize an investigation of statements contained in this application to allow the employer to make a hiring decision.

Date _____ Applicant’s Signature _____

Please visit www.victoriadiocese.org for minimum requirements for positions in the schools of the Diocese of Victoria. (Click on *Catholic School Ministry*; then click on *Teacher/Administrative openings*.)

Completed applications, letter of interest/resume, official transcripts, etc., should be sent to:

John E. Quary
Superintendent of Schools
Diocese of Victoria
P. O. Box 4070
Victoria, Texas 77903-4070



Catholic Schools: F.I.R.S.T. – Class Education...for life!©

Applications are kept on file for one year.